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**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

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**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE PERIOD ENDED 31 DECEMBER 2023**

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## SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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### SOCIETY INFORMATION

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<b>Directors</b>	David Green Howard Betts Robert Saunders Frances Hunt Tim Baldwin (resigned 22 June 2023) Mark Latham (appointed 27 June 2024)
<b>Society secretary</b>	Frances Hunt
<b>Registered number</b>	RS008829
<b>Registered office</b>	c/o Sharenergy The Pump House Coton Hill Shrewsbury Shropshire SY1 2DP
<b>Independent auditors</b>	The Alanbrookes Group Ltd Chartered Accountants 24 Glove Factory Studios Holt Wiltshire BA14 6RL

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**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

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## SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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### DIRECTORS' REPORT FOR THE PERIOD ENDED 31 DECEMBER 2023

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The directors present their report and the financial statements for the period ended 31 December 2023.

#### **Directors' responsibilities statement**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the society and of the profit or loss of the society for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the society's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the society will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the society's transactions and disclose with reasonable accuracy at any time the financial position of the society and to enable them to ensure that the financial statements comply with the Co-operative and Community Benefit Societies Act 2014.. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Principal activity**

The principle activity of the society continued to be that ofThe Society's principal activity during the year was promoting, facilitating and developing community owned renewable energy, low carbon energy and energy efficiency projects, concentrated in the areas of Shropshire and Telford.

#### **Directors**

The directors who served during the period were:

David Green  
Howard Betts  
Robert Saunders  
Frances Hunt  
Tim Baldwin (resigned 22 June 2023)

#### **Disclosure of information to auditors**

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as the director is aware, there is no relevant audit information of which the society's auditors are unaware, and
- the director has taken all the steps that ought to have been taken as a director in order to be aware of any relevant audit information and to establish that the society's auditors are aware of that information.

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SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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DIRECTORS' REPORT (CONTINUED)  
FOR THE PERIOD ENDED 31 DECEMBER 2023

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**Small companies note**

This report has been prepared in accordance with the special provisions relating to societies subject to the small companies regime under the Co-operative and Community Benefit Societies Act 2014.

This report was approved by the board and signed on its behalf.



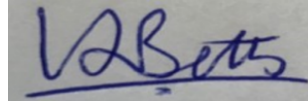
David Green  
Director

Date: 31 July 2024

*Frances Hunt*

Frances Hunt  
Secretary

Date: 31 July 2024



Howard Betts  
Director

Date: 31 July 2024

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## SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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### INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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#### Opinion

We have audited the financial statements of Shropshire and Telford Community Energy Limited (the 'society') for the period ended 31 December 2023, which comprise the Statement of Income and Retained Earnings, the Balance Sheet, the Statement of Changes in Equity and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the society's affairs as at 31 December 2023 and of its profit for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Co-operative and Community Benefit Societies Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the society in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the society's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The directors are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our

**INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF SHROPSHIRE AND TELFORD  
COMMUNITY ENERGY LIMITED (CONTINUED)**

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knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Co-operative and Community Benefit Societies Act 2014.**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Report for the financial period for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the society and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report.

We have nothing to report in respect of the following matters in relation to which the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Directors' Report and from the requirement to prepare a Strategic Report.

**INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF SHROPSHIRE AND TELFORD  
COMMUNITY ENERGY LIMITED (CONTINUED)**

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**Responsibilities of directors**

As explained more fully in the Directors' Responsibilities Statement on page 1, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Based on our understanding of the society and industry, we evaluated that the principal risks of non-compliance with laws and regulations related to UK tax legislation, Health and Safety Executive legislation, Employment Law, Data Protection legislation, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the financial statements such as the Companies Act 2006 and the Co-operative and Community Benefit Societies Act 2014. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls). Audit procedures performed included:

- Evaluating management's controls designed to prevent and detect irregularities;
- Substantive testing of specific transactions and balances.

Although we have nothing adverse to report in terms of the results of the procedures listed above, there are inherent limitations in such procedures. We are less likely to become aware of non-compliance with laws and regulations that are not closely related to events and transactions reflected in the financial statements. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

In preparing the financial statements, the directors are responsible for assessing the society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the society or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

**Use of our report**

This report is made solely to the society's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014.. Our audit work has been undertaken so that we might state to the society's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's members, as a body, for our audit work, for this report, or for the opinions we have formed.



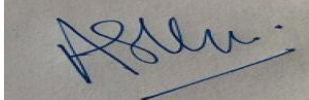
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SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED

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INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF SHROPSHIRE AND TELFORD  
COMMUNITY ENERGY LIMITED (CONTINUED)

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Andrew Fisher BA FCA (Senior Statutory Auditor)

for and on behalf of

**The Alanbrookes Group Ltd**

Chartered Accountants

24 Glove Factory Studios

Holt

Wiltshire

BA14 6RL

31 July 2024

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**STATEMENT OF INCOME AND RETAINED EARNINGS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	Note	2023 £	2023 £
Turnover		37,863	-
Cost of sales		-	(26,202)
<b>Gross profit/(loss)</b>		<b>37,863</b>	<b>(26,202)</b>
Administrative expenses		(21,674)	(31,147)
Other operating income		25,581	58,971
<b>Operating profit</b>		<b>41,770</b>	<b>1,622</b>
Interest receivable and similar income		852	26
<b>Profit before tax</b>		<b>42,622</b>	<b>1,648</b>
Tax on profit		-	(313)
<b>Profit after tax</b>		<b>42,622</b>	<b>1,335</b>
Retained earnings at the beginning of the period		1,335	-
		1,335	-
Profit for the period		42,622	1,335
<b>Retained earnings at the end of the period</b>		<b>43,957</b>	<b>1,335</b>

There were no recognised gains and losses for 2023 or 2023 other than those included in the statement of income and retained earnings.

The notes on pages 11 to 15 form part of these financial statements.

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**  
**REGISTERED NUMBER: RS008829**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2023**

	Note	31 December 2023 £	31 March 2023 £
<b>Fixed assets</b>			
Investments	4	1	-
		<u>1</u>	<u>-</u>
<b>Current assets</b>			
Debtors: amounts falling due after more than one year	5	272,819	-
Debtors: amounts falling due within one year	5	37,767	2,914
Cash at bank and in hand	6	34,027	28,114
		<u>344,613</u>	<u>31,028</u>
Creditors: amounts falling due within one year	7	(6,832)	(29,688)
<b>Net current assets</b>		<b>337,781</b>	<b>1,340</b>
<b>Total assets less current liabilities</b>		<b>337,782</b>	<b>1,340</b>
<b>Net assets</b>		<b>337,782</b>	<b>1,340</b>
<b>Capital and reserves</b>			
Called up share capital	8	293,825	5
Profit and loss account		43,957	1,335
		<u>337,782</u>	<u>1,340</u>

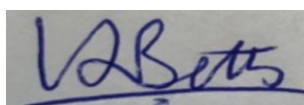
The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within the Co-operative and Community Benefit Societies Act 2014.

The financial statements were approved and authorised for issue by the board and were signed on its behalf by:



**David Green**  
Director

Frances Hunt



**Howard Betts**  
Director

**Frances Hunt**  
Secretary

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**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**  
**REGISTERED NUMBER: RS008829**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 DECEMBER 2023**

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Date: 31 July 2024

The notes on pages 11 to 15 form part of these financial statements.

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**STATEMENT OF CHANGES IN EQUITY  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	Called up share capital £	Profit and loss account £	Total equity £
<b>Comprehensive income for the period</b>			
Profit for the period	-	1,335	1,335
<b>Other comprehensive income for the period</b>	-	-	-
<b>Total comprehensive income for the period</b>	-	1,335	1,335
<b>Contributions by and distributions to owners</b>			
Shares issued during the period	5	-	5
<b>Total transactions with owners</b>	5	-	5
<b>At 1 April 2023</b>	5	1,335	1,340
<b>Comprehensive income for the period</b>			
Profit for the period	-	42,622	42,622
<b>Other comprehensive income for the period</b>	-	-	-
<b>Total comprehensive income for the period</b>	-	42,622	42,622
<b>Contributions by and distributions to owners</b>			
Shares issued during the period	293,820	-	293,820
<b>Total transactions with owners</b>	293,820	-	293,820
<b>At 31 December 2023</b>	<b>293,825</b>	<b>43,957</b>	<b>337,782</b>

The notes on pages 11 to 15 form part of these financial statements.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

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**1. General information**

Shropshire and Telford Community Energy Limited is a registered Community Benefit Society under the Co-operative and Community Benefit Societies Act 2014. The registered number is 8829.

The address of its registered office is:

C/O Sharenergy,  
The Pump House,  
Coton Hill,  
Shrewsbury,  
SY1 2DP.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The following principal accounting policies have been applied:

**2.2 Revenue**

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the society and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

**Sale of goods**

Revenue from the sale of goods is recognised when all of the following conditions are satisfied:

- the society has transferred the significant risks and rewards of ownership to the buyer;
- the society retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the society will receive the consideration due under the transaction; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

**Rendering of services**

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the society will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

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**2. Accounting policies (continued)**

**2.3 Interest income**

Interest income is recognised in profit or loss using the effective interest method.

**2.4 Taxation**

Tax is recognised in profit or loss except that a charge attributable to an item of income and expense recognised as other comprehensive income or to an item recognised directly in equity is also recognised in other comprehensive income or directly in equity respectively.

The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date in the countries where the society operates and generates income.

**2.5 Valuation of investments**

Investments in subsidiaries are measured at cost less accumulated impairment.

Investments in unlisted society shares, whose market value can be reliably determined, are remeasured to market value at each balance sheet date. Gains and losses on remeasurement are recognised in the Statement of Income and Retained Earnings for the period. Where market value cannot be reliably determined, such investments are stated at historic cost less impairment.

Investments in listed company shares are remeasured to market value at each Balance Sheet date. Gains and losses on remeasurement are recognised in profit or loss for the period.

**2.6 Debtors**

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

**2.7 Cash and cash equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

**2.8 Creditors**

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

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**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

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**3. Auditors' remuneration**

	<b>2023</b>
	<b>£</b>
Fees payable to the society's auditor and its associates for the audit of the society's annual financial statements	<b>1,725</b>

**4. Fixed asset investments**

	<b>Investments in subsidiary companies £</b>
<b>Cost or valuation</b>	
Additions	<b>1</b>
At 31 December 2023	<b>1</b>



**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**5. Debtors**

	<b>31 December 2023 £</b>	<i>31 March 2023 £</i>
<b>Due after more than one year</b>		
Amounts owed by group undertakings	<b>272,819</b>	-
	<b>272,819</b>	-
	<b>272,819</b>	-

	<b>31 December 2023 £</b>	<i>31 March 2023 £</i>
<b>Due within one year</b>		
Amounts owed by group undertakings	<b>33,581</b>	-
Other debtors	<b>14</b>	-
Prepayments and accrued income	<b>4,172</b>	2,914
	<b>37,767</b>	2,914
	<b>37,767</b>	2,914

**6. Cash and cash equivalents**

	<b>31 December 2023 £</b>	<i>31 March 2023 £</i>
Cash at bank and in hand	<b>34,027</b>	28,114
	<b>34,027</b>	28,114
	<b>34,027</b>	28,114

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

**7. Creditors: Amounts falling due within one year**

	<b>31 December 2023</b>	<i>31 March 2023</i>
	£	£
Trade creditors	1,638	118
Corporation tax	-	313
Other creditors	3,468	27,119
Accruals and deferred income	1,726	2,138
	<b>6,832</b>	<b>29,688</b>
	<b>6,832</b>	<b>29,688</b>

**8. Share capital**

	<b>31 December 2023</b>	<i>31 March 2023</i>
	£	£
<b>Allotted, called up and fully paid</b>		
293,825 (2023 - 5) Ordinary shares shares of £1.00 each	293,825	5
	<b>293,825</b>	<b>5</b>
	<b>293,825</b>	<b>5</b>

During the period 293,820 £1 shares were issued fully paid, and the proceeds utilised for the investment in subsidiary companies.

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**DETAILED PROFIT AND LOSS ACCOUNT  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	Note	31 December 2023 £	31 March 2023 £
Turnover		37,863	-
Cost Of Sales		-	(26,202)
<b>Gross profit/(loss)</b>		<u>37,863</u>	<u>(26,202)</u>
<b>Gross profit %</b>		<b>100.0 %</b>	<i>DIV/0 %</i>
Other operating income		<u>25,581</u>	<u>58,971</u>
<b>Less: overheads</b>			
Administration expenses		(21,674)	(31,147)
<b>Operating profit</b>		<u>41,770</u>	<u>1,622</u>
Interest receivable		852	26
Tax on profit on ordinary activities		-	(313)
<b>Profit for the period</b>		<u>42,622</u>	<u>1,335</u>

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**SCHEDULE TO THE DETAILED ACCOUNTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	<b>31 December 2023 £</b>	<i>31 March 2023 £</i>
<b>Turnover</b>		
Community fund received	<b>37,863</b>	-
	<b>37,863</b>	-
<b>Cost of sales</b>		
Grants issued	-	26,202
	-	26,202
<b>Other operating income</b>		
Grant income	<b>25,581</b>	58,971
	<b>25,581</b>	58,971

**SHROPSHIRE AND TELFORD COMMUNITY ENERGY LIMITED**

**SCHEDULE TO THE DETAILED ACCOUNTS  
FOR THE PERIOD ENDED 31 DECEMBER 2023**

	31 December 2023 £	31 March 2023 £
<b>Administration expenses</b>		
Travel and subsistence	402	-
Consultancy	11,925	28,258
Advertising and marketing	1,266	138
Subscriptions	-	33
Legal and professional	5,000	-
Auditors' remuneration	1,725	-
Bank charges	54	72
Sundry expenses	115	518
Insurances	547	303
Management fees	600	-
Community fund	-	1,000
Administration	40	825
	<u>21,674</u>	<u>31,147</u>
	<u><u>21,674</u></u>	<u><u>31,147</u></u>
	31 December 2023 £	31 March 2023 £
<b>Interest receivable</b>		
Bank interest receivable	135	26
Other interest receivable	686	-
Group interest receivable	31	-
	<u>852</u>	<u>26</u>
	<u><u>852</u></u>	<u><u>26</u></u>



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### Parties involved with this document

Document processed	Party + Fingerprint
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Sun, 11th Aug 2024 19:59:50 BST	H Betts - Signer (8a76978ad343e7632db1fc6fc62d9d21)
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### Audit history log

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Wed, 31st Jul 2024 18:46:29 BST	Envelope generated.35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	F Hunt has been assigned to this envelope.35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	D Green has been assigned to this envelope.35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	H Betts has been assigned to this envelope.35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	Lauren Hockley has been assigned to this envelope.35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	Envelope has been set to automatically remind the active signer every 7 day(s).35.178.86.77
Wed, 31st Jul 2024 18:46:29 BST	Sent the envelope to F Hunt for signing.35.178.86.77
Wed, 31st Jul 2024 18:46:37 BST	Document emailed to party email18.169.50.27
Fri, 2nd Aug 2024 12:48:18 BST	F Hunt viewed the envelope31.117.177.148
Fri, 2nd Aug 2024 12:49:16 BST	F Hunt viewed the envelope31.117.177.148
Fri, 2nd Aug 2024 12:52:52 BST	F Hunt viewed the envelope31.117.177.148
Tue, 6th Aug 2024 12:00:37 BST	Sent F Hunt a reminder to sign the document.35.176.231.177
Wed, 7th Aug 2024 9:43:42 BST	F Hunt viewed the envelope31.117.177.148
Wed, 7th Aug 2024 9:44:12 BST	F Hunt viewed the envelope31.117.177.148
Wed, 7th Aug 2024 9:44:31 BST	F Hunt viewed the envelope31.117.177.148

Wed, 7th Aug 2024 9:45:13 BST	F Hunt signed the envelope31.117.177.148
Wed, 7th Aug 2024 9:45:13 BST	Sent the envelope to D Green for signing31.117.177.148
Wed, 7th Aug 2024 9:45:14 BST	Document emailed to party email13.40.224.204
Wed, 7th Aug 2024 9:45:14 BST	F Hunt viewed the envelope31.117.177.148
Wed, 7th Aug 2024 9:46:26 BST	D Green viewed the envelope81.154.113.220
Wed, 7th Aug 2024 12:52:42 BST	D Green viewed the envelope81.154.113.220
Wed, 7th Aug 2024 12:53:33 BST	D Green signed the envelope81.154.113.220
Wed, 7th Aug 2024 12:53:33 BST	Sent the envelope to H Betts for signing81.154.113.220
Wed, 7th Aug 2024 12:53:33 BST	Document emailed to party email3.8.161.241
Wed, 7th Aug 2024 12:53:33 BST	D Green viewed the envelope81.154.113.220
Sun, 11th Aug 2024 19:54:43 BST	H Betts viewed the envelope91.176.216.105
Sun, 11th Aug 2024 19:59:50 BST	H Betts signed the envelope91.176.216.105
Sun, 11th Aug 2024 19:59:50 BST	Sent the envelope to Lauren Hockley for signing91.176.216.105
Sun, 11th Aug 2024 19:59:50 BST	Document emailed to party email18.134.130.156
Sun, 11th Aug 2024 19:59:50 BST	H Betts viewed the envelope91.176.216.105
Mon, 12th Aug 2024 10:20:36 BST	Lauren Hockley viewed the envelope86.155.4.133
Mon, 12th Aug 2024 10:21:03 BST	Lauren Hockley signed the envelope86.155.4.133
Mon, 12th Aug 2024 10:21:03 BST	This envelope has been signed by all parties86.155.4.133
Mon, 12th Aug 2024 10:21:03 BST	Lauren Hockley viewed the envelope86.155.4.133